



LBS CENTRE FOR SCIENCE AND TECHNOLOGY

(A Government of Kerala Undertaking)

Nandavanam, Palayam, Thiruvananthapuram - 695 033, Kerala

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B4/450/2024

20/02/2024

Instructions regarding the submission of Application form for Franchisee of LBS Skill Centre

Kindly go through the attached set of documents to be understood and a set of formats to be filled and sent back to us.

The formats that need to be completed and sent to us by **15th March 2024** are:

- a) Franchisee application Form.
- b) Reference list.
- c) Site details.
- d) Affidavit on `Rs 200/- Stamp paper.

You should enclose a DD for ` Rs 3540/- taken in favor of **DIRECTOR, LBS**, payable at **Trivandrum** along with the completed documents. Payment can be also made in **online** mode through the website www.lbscentre.kerala.gov.in. Also include a note on your proposed plan for funding, setting-up and operating the proposed center.

On receipt of your documents along with the DD/ Receipt of online payment and your EOI is short listed by the technical committee, LBS officials will visit your proposed site for inspection. Based on their report the final allotment of franchisees will be decided. LBS reserve the right to accept or reject any application or amend the terms and conditions without assigning any reason whatsoever.

In case you are interested in more than one location, please make separate applications for each new location.

**Sd/-
Director**